MDOS Steering Committee Meeting Minutes

2023 February 14, 12:00 p.m. CT

Agenda

1. Announcements/updates
   ○ Welcome Alston Cobourn!
2. Focus group recap and next steps
3. Opportunity for early-career volunteer?
4. Annual section meeting planning

Attendance

Present

- -Bailey-Tomecek, Christy (Social Media Coordinator, 2020-2023)
- Cobourn, Alston (Member, 2023-2024)
- -Diakonenko, Evgenia (Education Coordinator, 2022-2025)
- -Friedman-Shedlov, Lara (Co-Chair, 2021-2024)
- -Johnson, Randi (Member, 2020-2023)
- -Rosier, Julie (Web Liaison, 2022-2025)
- Russano-Simpkins, Danielle (Member, 2022-2025)
- -Serrao, Jessica (Incoming Co-Chair, 2022-2025)
- -Shallcross, Mike (Immediate Past Co-chair, 2020-2023)*

*Minute-taker

Absent

- -Adolph, Bailey (Member, 2022-2023)

Minutes

1. Announcements/updates
   a. Welcome Alston Cobourn!
      i. Taking over for Edwina
      ii. University Archivist at East Carolina; includes RM functionality
   b. Intros from current SC members

     c. Question re: roles with Twitter account management; Danielle and Christy can follow up

2. Focus group recap and next steps
   a. Notes and recordings located here: (redacted)
   b. Reactions:
      i. Evgenia: great experience; learned a lot from participants
      ii. Lara: interesting responses
      iii. Mike: diverse viewpoints
      iv. Jessica: great feedbacks/suggestions; participants interested in what MDOS is doing
   c. Next steps:
      i. Options?:
         1. have folks review transcripts; highlight themes
         2. Assign folks to review transcripts
         3. Have everyone look at one session's notes/transcript: produce bullet points and contribute to shared doc
            a. Additional review could then produce master list of topics/themes (align similar points across sessions; highlight unique suggestions)
      ii. Sign up sheet:
         1. Have one person look at notes/transcripts per session
            a. Write out bullet points; store GDoc in folder for respective session
            b. Future step: review bullet points and consolidate
         2. Time frame: complete first review by March SC meeting (can push back to April if necessary)
            a. Outcomes could have some impact on annual meeting
            b. Some members will roll off in the summer: would be good to have transition plans in place

3. Annual section meeting planning:
   a. General observations:
      i. People value opportunities for networking and discussing practical issues
      ii. Small group discussions were seen as a plus–break outs on specific topics
      iii. Lightning talks: chance to briefly share current work/strategies
      iv. Members value practical discussions: learning from others (what worked/what didn't)
   b. Generating topics/identifying presenters:
      i. Pull topics from the focus groups and then seek out experts in the field who can speak to that, sort of an invited speaker situation
         1. Will revisit after we review focus group notes
      ii. Lightning talks could help define break-out group sessions

iii. Could send out open call for ideas–as well as focused invitation
c. Archival Management Section (?) has had mini-colloquium the past couple years; may have some lessons we could learn from (was only 2 hours)
d. Could also look at holding other events…
i. BitCurator Users Forum: "Great Question"--open Q&A for folks working in digital archives
1. Use Airtable so that other participants can submit responses to questions
2. Freeform event; multiple options for participating
ii. Tool demos: similar to what Lara did for BDAWG group

4. Volunteer opportunity:
a. Could participate in Annual Meeting
b. Keep an eye out for SAA elections

5. The next scheduled meeting is **Tuesday, March 14, 2023, 12:00 CT.**

Action Items

1. Volunteers will produce bullet lists of main points/themes based on review of notes and transcripts for each focus group session: goal–initial bullet lists at March mtg.
2. Evgenia: send out update on focus groups to MDOS list: let them know that we are working on review

Supplemental Materials

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